

e-Learning Foundation donation form



Important: This form should only be filled out by the person making the donation

Your details (Please write in block capitals.)

Title: Name:

Home address:

Post Code:

Email:

Phone:

Gift aid declaration

Please fill in this section if you live in the UK and pay tax.

Please treat all donations I make to the e-Learning Foundation from the date of this declaration, until I tell you different, as gift-aid donations.

I confirm that I have read the 'Important information for parents' note, on the back of this form, and that my name and home address are as above.

Date: / / Print name:

You must pay income tax, capital gains tax (or both) equal to the tax we claim back on your donation in the tax year. Please remember to tell us if your circumstances change.

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Data Protection Act 1998: By signing this form I have given the e-Learning Foundation permission to process my information and my donation
I understand that the e-Learning Foundation will only use my email to manage my donation.

I want to make a regular donation of £ . Now please go to section: **B** or **C** below.

I want to make a one-off donation of £ . Now please go to section: **A** or **B** below.

Date: / /

How often would you like to make a donation? Every month Every three months Once a year

How many years do you want to donate for? 1 year 2 years 3 years 4 years Other (please say)

A Paying by cheque

> For one-off donations only <

Please make your cheque payable to **e-Learning Foundation** and post it with this form to the address below.

B Paying by credit card or debit card

> For one-off and regular donations <

Card type: Visa (credit) Visa (debit) Mastercard

Name on the card:

Card number:

I want to pay my donation by credit card or debit card.

Expiry date: Three-digit security number on the back

Your signature:

Maestro card holders only: Start date: Issue number:

C Paying by Direct Debit

> For one-off and regular donations <

This is the instruction to your bank or building society to pay by direct debit.

Originator's identification number: 8 3 8 7 0 2



Name and address of your Bank or Building Society

Account holder details

To the manager:

Name:

Account holder or holders:

Address (including postcode):

Account number:

Branch sort code: - -

I want to pay my donation by direct debit as shown. Please pay the e-Learning Foundation direct debits from the account in this instruction, in line with the direct debit guarantee. I understand that this instruction may stay with the e-Learning Foundation and if so, details will be passed electronically to my bank or building society.

For e-Learning Foundation official use only

This is not part of the instruction to your bank or building society.

Date of the first payment: Day Month 20

Your signature:

Date: Day Month 20

Please return this filled-in form to: e-Learning Foundation, 3000 Hillswood Drive, Chertsey, Surrey KT16 0RS.



The direct debit guarantee

- You should cut along the dotted line and keep this slip.



▶ This guarantee is offered by all banks and building societies that accept instructions to pay direct debits.

▶ If there are any changes to the amount, date or frequency of your direct debit, the e-Learning Foundation will notify you 10 working days in advance of your account being or as otherwise agreed. If you request the e-Learning Foundation to collect a payment, confirmation of the amount and date will be given to you at the time of the request.

▶ If an error is made in the payment of your direct debit by the e-Learning Foundation or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society.

▷ If you receive a refund you are not entitled to, you must pay it back when the e-Learning Foundation asks you to.

▶ You can cancel a Direct Debit at any time simply by contacting your bank or building society. Written confirmation may be required. Please also notify us.